



**MHHS
PROGRAMME**
Industry-led, Elexon facilitated

The Relationship Between Code Governance and Programme Change Control

June 2023

MHHS-DEL1306

Situation

- The Cross Code Advisory Group (CCAG) highlighted a dependency between the Code Bodies' change processes and the MHHS Programme Change Process, where a change will impact the Programme Design.

Complication

- Both Code and Programme change processes operate independently, however, changes to the Programme Design can only be made after following the Programme Change Control process. You can find out more on the Programme Change Control pages of the [Collaboration Base](#) and the [MHHS website](#).
- There are currently no principles or processes which set out how the dual governance should operate.

Governing Thought

- To give industry direction, principles and process steps should be developed and agreed with CCAG.



Principles

- If a change **may** impact the Programme, Code Bodies will engage the Programme as soon as is reasonably practical to assess the change and agree the appropriate governance route. This includes raising a Programme Change Request first or going through Code governance and then raising a Programme Change Request.
- All code changes that may impact the Programme are monitored and controlled through the CCAG Horizon Scanning process.
- If it is agreed to follow the Code governance route:
 - Code change is not progressed to decision before a Programme Change Request is approved
 - Programme Change Request will deliver the change implementation date
 - The Programme and CCAG are kept fully informed via the Horizon Scanning process



In line with our sponsor, Ofgem's keen desire to ensure that MHHS Programme timelines are met, the code change process should not act in a way which could delay the delivery of the Programme.

Steps

If a Code change may impact the MHHS Design or MHHS Programme, Industry/Code Bodies should:

1. Engage the Programme (bi-laterally or via the CCAG Horizon Scanning process) to assess whether a Programme Change Request should be raised or if Code governance is most appropriate
2. Raise a Programme Change Request, or in agreed circumstances, Code Bodies can develop the solution, (but must not progress the change to the BSC Panel for decision, before the Programme Change Request is approved)
3. If the Programme Change Request is approved, the Code change release date must align the Programme implementation date (or a later date)

Guidance

- The fastest **and only** route to changing the Programme Design, is through a Programme Change Request
- If agreed by the Programme, there are certain circumstances whereby the change is progressed under Code governance to assess the issue and develop the solution (e.g. Scope, Technical/Expertise)
- If you have any questions on the principles, guidance or the steps discussed above please contact Code@mhhsprogramme.co.uk

Change Control process map

- A detailed process map for the full Change Control process has been developed
- This can be found on the MHHS website [here](#).
- This single process covers escalations, expeditions and "housekeeping" changes
- It spans from when a Change Request is raised to when the agreed change has been implemented or, alternatively, been rejected.

